



NEW Health Programs Association

Title: Physician

Department: Medical

Supervisor: Chief Medical Officer

FLSA Status: Exempt

Purpose of Job:

Improve the overall health of the communities we serve by providing primary medical services at NEWHP clinics in accordance with policies, procedures and regulations of NEWHP's Board of Directors and administration as listed below.

Essential Duties and Responsibilities:

- Treats a mixed patient population, across gender, age and ethnicity, as well as insured and uninsured patients.
- Examines patient to determine general physical condition. Performs physical examinations and preventive health measures within prescribed guidelines.
- Orders or executes various tests, analyses, and diagnostic images to provide information on patient's condition.
- Analyzes reports and findings and diagnoses condition.
- Prescribes or recommends drugs or other forms of treatment such as physical therapy, inhalation therapy, or related therapeutic procedures. Orders inoculations and vaccinations for patients to immunize from communicable diseases.
- Performs minor surgery.
- Refers patients to medical specialist or other practitioner for specialized treatment.
- Advises patients concerning diet, hygiene, and methods for prevention of disease.
- Records and/or signs off on physical findings, and formulates plan and prognosis, based on patient's condition, in patient's electronic chart in accordance with established standards.
- Reports births, deaths, and outbreak of contagious diseases to governmental authorities.
- Participates in provider staff meetings to develop problem-solving techniques, and acquire team-building skills. Participates in peer reviews, as requested.
- Represents NEWHP at conferences meetings, and continuing education programs. Participates in clinic QI initiatives as requested.
- Performs other duties as assigned or as needed.
- Administrative and Supervisory responsibility:
 - Performs clinical services as directed by the Chief Medical Officer. Precepts physician assistant students, nurse practitioner students, and other identified students as requested. Supervises assigned Physician Assistants. Serves as a resource to mid-level providers in clinic. Advocates for mid-levels to outside health agencies.

Qualifications:

Education/Experience: Completion of accredited medical doctor or doctor of osteopathy program required. Board certification or board - eligible in area of specialty (internists/pediatricians, family practice, obstetrics/ gynecology) required. Family Practice specialty strongly preferred. Previous experience working with underserved populations highly desired. Certification through the Drug Enforcement Agency and valid licensure in Washington State required. BLS certification required.

Skills: Must be able to secure credentialing through identified agencies (Medicare, Medicaid, etc.). Effective oral and written communication skills required. Computer skills required. EHR experience preferred.

Physical Demands:

Providers must be able to move around the facility between 113rd and 2/3rds of the day, as well as sit at a workstation or in patient rooms. Using hands occurs over 2/3rds of the day, while reaching with arms

occurs less than 1/3rd of the day. Communicating is also required over 2/3rds of the day, while climbing, stooping or crawling is minimal. Lifting 10lbs. occurs about half the time, while up to and above 25lbs. occurs only occasionally.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

I have read and understand the above job description.

Employee Signature: _____ Date: _____

Print Name: _____